# Data Measurement Plan

Goal:

To ensure:

1. The benefits your stakeholders have told you are important are measured.
2. Teams have thought through what it will take to measure these benefits.

Directions:

1. Makeany needed revisions to the Long-Term Impact, Intermediate Process Outcome, and Stakeholder Groups.
2. For each stakeholder group identified:
	1. Review and revise (if necessary) the expected benefits to that stakeholder
	2. List the metric(s) you will use to gauge progress
	3. Note all steps and processes required to undertake that measurement
	4. Indicate the person/people responsible for completing these tasks

Example Data Plan:

| **Learners**(e.g. Resident trainees, Medical Students) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, other) | **People Responsible**  |
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| Undergraduate medical students | Undergraduate medical students will have an increased understanding of the social determinants of health (SDOH). | Metric 1: Change/Improvement from pre- to post-survey that probes understanding of social risks factors on health and the behaviors care providers can take to mitigate these risks.Metric 2: Increased proportion of our SOM’s medical school graduates reporting they received adequate training on SDOH as indicated on the AAMC Graduation Questionnaire (GQ).  | Metric 1: Instrument development and pilot testing, IRB submission, pre/post instrument implementation.Metric 2: Access to AAMC GQ Questionnaire trend data | Associate Dean for Undergraduate Medical Education Research assistant |

[ ]  **Long-Term Impact**

By

[ ]  **Intermediate Process Outcome (IPO)**. Achieving your Long-Term Impact will require the completion of many significant, intermediate steps along the way.

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| **Chosen IPO:**  **Sub-Task Description:** Please list the tasks your team currently assumes it will have to take on in order to achieve your chosen IPO (add as many rows as necessary). |
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[ ]  **Data Plan:** To achieve your chosen IPO, identify the data you will need to evaluate your progress.

| For each stakeholder group relevant to the achievement of your IPO, please:1. Using track-changes, add or delete your stakeholders as needed.
2. Add or revise the stakeholder benefits as needed. You may need to reengage stakeholder to complete this step.
3. List the metric(s) you are going to use to measure the benefit to each stakeholder.
4. Identify the steps or processes to be completed to ensure timely measurement.
5. Indicate the person(s) responsible for completing step four and your timeline.
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| **Community**(e.g. CBOs) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Learners**(e.g. Resident trainees, Medical Students) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Clinical**(e.g. Clinic, Department) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Research**(e.g. Center) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Administrative**(e.g. Diversity & Inclusion office, Community Benefit office, Government Relations) | **Benefit(s) to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Public Health** | **Benefit to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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| **Other** | **Benefit to Stakeholder** | **Metric(s)** | **Required Steps/Processes**(e.g. Instrument development, MOU/Use Agreement, IRB submission, Instrument implementation, Other) | **People Responsible**  |
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